



STATE OF NORTH CAROLINA OFFICE OF STATE HUMAN RESOURCES

HAZARD RECOGNITION AND AWARENESS: VIDEO CONTEST

The contest runs from May 13, 2014 – June 13, 2014

Contest Rules

THEME: Workplace Hazard Recognition and Awareness

Please read and follow all the rules carefully so that all video submissions will be eligible. The videos that **BEST ILLUSTRATE SAFETY ON THE JOB AND HAZARD RECOGNITION** will be selected as the contest winners.

HAVE FUN! BE CREATIVE! DANCE! SING! RAP! ACT!
MAKE YOUR VIDEO INTERESTING AND ENGAGING!

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1. Entry is open to all state employees. Each entry must be a team collaboration of *at least* ten (10) employees.
 2. The video must relate to the theme "HAZARD RECOGNITION AND AWARENESS" and should illustrate at least two (2) of the twelve (12) hazard categories. As you know, the description of workplace is all-encompassing--it can be at an office, a manufacturing plant, on the road, in a plane, on a train, a ship, a dock, at home, construction sites, the roadway, parks, pools, schools, etc. BE CREATIVE.
 3. The 12 categories of hazards are: (1) Slips, Trips, and Falls – Same Level; (2) Lifting, Pushing, Pulling; (3) Office Ergonomics, awkward working postures in the office; (4) Distracted Drivers; (5) Bites-animals, insects; (6) Summer outdoor safety at NC Parks, Beaches, Museums, Aquariums and the Zoo; (7) Contact with poisonous plant, hazardous chemicals, biological, radiation, or blood; (8) Cuts, punctures; (9) Squashed, caught in, under and between; (10) Home hazards (fire prevention); (11) Struck by (moving objects); (12) Falls-to-Below.
 4. Your entry must be clearly and legibly labeled with the title of the production, name(s) people on the team, and your agency's name.

5. Each entry must be accompanied by an official Hazard Recognition and Awareness Video Contest Entry Form. All information on the entry form must be filled out so we can contact the winners.
6. All videos must be submitted in a high-quality version and a web-streamable version on a DVD or CD. Acceptable file formats are .wmv, .mpg, .mp4, or DVD. All videos must be at least three (3) minutes in length.
7. Only one entry per employee will be allowed. All recording, production, writing must occur on an employees' own time and not during work-time.
8. **ALL ENTRIES MUST BE EMAILED** (.wmv, .mpg, or .mp4) by 5:00 pm on JUNE 13, 2014 to NCHRCcommunications@nc.gov or a DVD mailed and **POSTMARKED BY JUNE 10, 2014** to:

Jonathan Bandy
c/o Office of State Human Resources
1331 Mail Service Center
Raleigh, NC 27699-1331
9. The Office of State Human Resources is not responsible for entries that are delayed, lost, misdirected, incomplete, damaged, or destroyed.
10. All entries become the property of the Office of State Human Resources once submitted.

JUDGING CRITERIA

1. A panel of judges chosen by the Health and Safety Leadership Committee will judge the entries. The decision of the judges on all matters relating to the contest are final and not open to dispute. All entries will be judged based on the criteria below:
 - All production and submission rules were followed;
 - Use of at least two (2) hazards in the video;
 - Creativity;
 - Originality;
 - Overall production quality (acting, directing, clarity of the storyline);
 - Video, graphics, and audio quality (technical competence); and
 - Video running time will be a factor.
2. The chances of winning a prize are dependent on the number and quality of entries submitted prior to the deadline.

3. If the Office of State Human Resources does not receive enough entries of sufficient quality or quantity. The Office of State Human Resources reserves the right not to award any prizes.

NOTIFICATION OF WINNERS AND PRIZES

1. Winning videos will be announced in June 20, 2014.
2. There will be three (3) winners: first, second, and third places. The Office of State Human Resources reserves the right to award Honorable Mentions.
3. Each winner will receive a certificate and a picture with their agency's Secretary, Director, or Commissioner. The winning videos will be submitted to a media list along with a press release.

Visit the Office of State Human Resources website <http://www.oshr.nc.gov/Support/Safety/index.htm> for video contest information, and sample hazard ideas.

If you have any questions please contact Jonathan Bandy at (919) 807-4890 or by email at jonathan.bandy@nc.gov.